



AGENDA
NORTHERN INYO HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

June 19, 2024 at 5:30 p.m.

Northern Inyo Healthcare District invites you to join this meeting:

TO CONNECT VIA ZOOM: *(A link is also available on the NIHD Website)*
<https://zoom.us/j/213497015?pwd=TDIIWXRuWjE4T1Y2YVFWbnF2aGk5UT09>
Meeting ID: 213 497 015
Password: 608092

PHONE CONNECTION:
888 475 4499 US Toll-free
877 853 5257 US Toll-free
Meeting ID: 213 497 015

The Board is again meeting in person at 2957 Birch Street Bishop, CA 93514. Members of the public will be allowed to attend in person or via zoom. Public comments can be made in person or via zoom.

1. Call to Order (at 5:30 pm).
2. ***Public Comment:*** The purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are **limited to three (3) minutes per speaker**, with a total time limit of thirty (30) minutes for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.
3. New Business:
 - A. Resolution 24-03 Continuing Budget Resolution for 2024 (*Action item*)
 - B. Compliance Officer Report.
 1. Quarterly Compliance Report (*Action Item*)
 2. Presentation: Governing Board Compliance Updates (*Information item*)

C. Governance Committee Report:

1. Governance Committee Updates
2. Board Policies & Procedures bi-annual review (*Action item*):
 - a) Appointment/Election of Board Member to Fill Unexpired Term of a Board Member
 - a. New policy, combined the following:
 - i. Appointments to the NIHD Board of Directors
 - ii. Board Member Resignation and Filling of Vacancies
 - iii. Suggested Guidance to Fill a Board Vacancy by Appointment
 - iv. Work Flow for Appointments to Fill Board Vacancy
 - b) Attendance at Meetings
 - c) Authority of the Chief Executive Officer for Contracts and Bidding
 - d) Conflicts of Interest
 - e) Election Procedures and Related Conduct
 - f) Guidelines for Business by the Northern Inyo Healthcare District Board of Directors
 - g) Meeting Public Comment Policy
 - h) Onboarding and Continuing Education of Board Members
 - i) Reimbursement of Expenses
 - j) Requests for Public Funds, Community Grants, Sponsorships
 - k) Use by NIHD Directors of Directors of District email accounts

No suggested changes on the following:

- l) Basis of Authority: Role of Directors
 - m) Chief Executive Officer Compensation Philosophy
 - n) Compensation of the Chief Executive Officer
 - o) Governance Committee Charter
 - p) Meeting Minutes
 - q) Meetings
 - r) Officers and Committees of the Board of Directors
 - s) Public Records Requests
 - t) Teleconference Recordings, Retention and Destruction of Board Meetings
3. 2024 Governance Committee Meeting Minutes (*Information item*):

- a) January 30, 2024
- b) February 5, 2024
- c) February 12, 2024
- d) February 26, 2024
- e) April 1, 2024
- f) May 6, 2024
- g) May 14, 2024

D. Chief Executive Officer Report (*Board will receive this report*)

1. CEO Leader Board Reports
2. CEO Report

E. Chief Financial Officer Report

1. Financial & Statistical Reports (*Board will consider the approval of these reports*)
2. Revenue Cycle Director Search
3. Associate CFO Search

F. Chief Operations Officer (COO) / Chief Nursing Officer (CNO) Report

G. Chief of Staff Report, Sierra Bourne MD:

1. Policies (*Board will consider the approval of these Policies and Procedures*)
 - a) Health Care Worker (HCW) Influenza Vaccination
 - b) Injury and Illness Prevention Program
 - c) Safe Handling and Disposal of Occupationally Hazardous Drugs and Environmentally Hazardous Drugs
 - d) Safe Patient Handling – Minimal Lift Program
 - e) Cesarean Delivery
 - f) Induction of Labor Including Cervical Ripening
 - g) Newborn & Pediatric Security and Abduction Policy
 - h) Standards of Care for the Neonate in the Perinatal Department
 2. Extension of Temporary Privileges for Good Cause (*Action item*)
 - a) Talia Luc, PMHNP (psychiatric mental health nurse practitioner) – 60 day extension to allow for coverage of the mental health service line
 3. Medical Executive Committee Report (*Board will receive this report*)
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4. **Consent Agenda** - *All matters listed under the consent agenda are considered routine and will be enacted by one motion unless any member of the Board wishes to remove an item for discussion.*

- A. Approval of minutes of the May 15, 2024 Regular Board Meeting
- B. CEO Credit Card Statements
- C. Approval of Policies and Procedures
 - 1. Payroll Check Advances
 - 2. Auditing of Workforce Access to Confidential Information
 - 3. District Issued Cell Phone/Electronic Communication Device Use by Employees
 - 4. Regulatory Survey Security
 - 5. Nondiscrimination Policy
 - 6. False Claims Act Employee Training and Prevention
 - 7. Designated Record Set – Legal Health Record
 - 8. Meal and Rest Periods
 - 9. Billing and Coding Compliance Committee Charter
 - 10. Language Access Services Policy
 - 11. Subpoena and Legal Summons for Workforce
 - 12. Unusual Occurrence Reporting
 - 13. Non-Retaliation Policy
 - 14. Lost and Found Items
 - 15. Compliance with Information Blocking Rule
 - 16. California Public Records Act – Information Requests
 - 17. Development, Review and Revision of Policies and Procedures
 - 18. Communicating Protected Health Information Via Electronic Mail (Email)
 - 19. Disclosures of Protected Health Information Over the Telephone
 - 20. Medical Staff Department Policy – Emergency Medicine (v.1)

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- D. General Information from Board Members (*Board will provide this information*)
 - E. Public comments on closed session items.
 - F. Adjournment to Closed Session to/for:
 - 1. Conference with Legal Counsel - Anticipated Litigation (Government Code §54956.9(d)(2)) Number of potential cases (1). Facts and circumstances: Notice of intent to take action by Marland dated June 10, 2024.
 - G. Return to open session and report on any actions taken in closed session.
 - H. Adjournment

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.